

**BIRBHUM INSTITUTE OF ENGINEERING &
TECHNOLOGY.
SURI, BIRBHUM, PIN-731101.**

DATE: -24/08/2019

NOTICE

All the students are being informed that the 2nd Quarter (Oct.'2019 to Dec.'2019) Tuition Fees, Seat Rent, Mess Dues and other dues will be due on 1st Oct.'2019.

Students are directed to make the payment as per the following Procedure.:-

- **For Tuition Fees , Seat Rent , Examination Fees and other dues , a Single Demand Draft has to be made in favour of Birbhum Institute of Engineering and Technology, payable at Suri, Birbhum.**
- **For Mess dues,a separate draft has to be made in favour of respective Caterers as notified earlier.**

Since the Duration of Puja Vacation is from 28th, September'2019 to 14th, October'2019, You are requested to submit your 2nd Qtr. fees by 27th September'2019 .

Collection schedule for the students will be as per the following table.

YEAR	COLLECTION DATE	TIMINGS
1 ST YEAR Students	Tuesday	10:00 a.m. to 3:00 p.m.
2 nd YEAR Students	Wednesday	10:00 a.m. to 3:00 p.m.
3 rd YEAR Students	Thursday	10:00 a.m. to 3:00 p.m.
4 th YEAR Students	Friday	10:00 a.m. to 3:00 p.m.

M.Tech & Miscellaneous collection.	Tuesday to Saturday	10:30 a.m. to 3:00 p.m.
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Students are advised to follow the schedule for smooth completion of the collection process.

Copy to:-

- Registrar's office.
- TIC – Exam.

By Order,